

# Opening & Changing Lock Instructions

LOCKING MECHANISM: PS - COMBINATION

## OPENING INSTRUCTIONS

Important notes:

- Always turn the dial slowly and carefully
- If you make an error and dial past the number where you were supposed to stop, you can not reverse the dial to correct. The opening procedure must be repeated from the beginning
- The OPENING Index is at 12 o'clock. View the dial straight on, not on an angle

Opening the safe for the first time using the factory set 3 number combination:

Factory Combination : 20-60-40

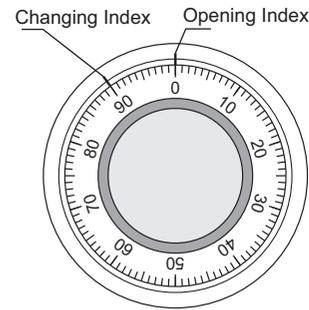


- Step 1** : Starting at the OPENING Index (12 o'clock) turn dial LEFT and pass the first number of the combination '20' three times and stop exactly on '20' the fourth time
- Step 2** : Turn the dial to the RIGHT and pass '60' two times and stop exactly on '60' the third time
- Step 3** : Turn the dial to the LEFT and pass '40' once and stop exactly on '40' the second time
- Step 4** : Turn the dial to the RIGHT, when the lock is open the dial will come to a complete stop
- Step 5** : To relock the safe turn the dial 4 complete rotations to the LEFT.

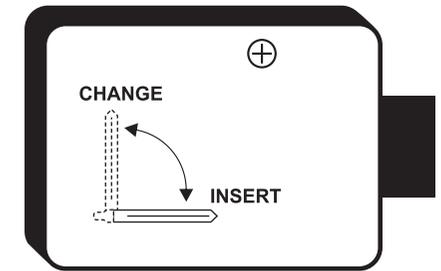
## CHANGING THE COMBINATION

Important notes:

- To change the combination you will need the existing combination and a change key
- If you do not have a change key contact your distributor or Platinum Safes
- Do not set the third number of the combination from 95 – 20. The "forbidden zone" can shift slightly due to installation and tolerances.
- Do not set adjacent numbers of the combination within five numbers of each other (example 27, 30, 34)
- Never remove lock cover.
- If an error is made do not remove the key, start the process again
- Do not select a code such as birthdays or other predicable data



Changing Key Insert and turn LEFT 90°



- Step 1** : Open the safe with the existing combination (if still in factory setting: 20-60-40) and keep door open, then lock the door in the open position
- Step 2** : Dial the existing combination on the CHANGING Index approx. 11.00pm on the dial, but stop on the third number (eg: 40) on the CHANGING Index not the opening index
- Step 3** : On the back of the door insert the change key into the key hole. If the Change Key does not go in easily, the wheels are not aligned correctly. Return to step 2
- Step 4** : Turn the Changing Key to the LEFT (rotate 90 degrees anticlockwise) until it stops. Leave the key in the hole.
- Step 5** : Enter a new three number combination using the CHANGING Index Eg: 73-42-86 (Note: do not select numbers between 95-20 as the last number of the combination)
- Step 6** : Still using the CHANGING Index, turn the dial to the LEFT and pass 73 three times and stop exactly on 73 the fourth time, aligning the number with the CHANGING Index
- Step 7** : Turn the dial to the RIGHT and pass 42 two times and stop exactly on 42 the third time, aligning the number with the CHANGING Index
- Step 8** : Turn the dial to the LEFT and pass 86 two times and stop exactly on 86 the second time, aligning the number with the CHANGING Index. Leave the dial on 86
- Step 9** : Turn the Changing Key to the RIGHT until it stops and remove the key, but if you feel you have made an error do not remove the key. Start from step 6 again
- Completely dial the new combination (73,42,86) using the OPENING Index several times to confirm the lock will open successfully before you shut and lock the door of the safe.**

*Platinum Safes provides Safe Opening, Repairs,  
Servicing & Relocations AUSTRALIA WIDE*